

## **NOTE OF THE IMPLEMENTATION ENTITY STEERING GROUP MEETING (IESG) – 28 JULY 2016**

### **Minutes**

The SG agreed the minutes of the meeting of 21st July subject to minor amendments to clarify the welcome the IESG gave to its engagement with the ODI (Action: PM).

### **Communications plan**

In phase one, the SG agreed there would be no branding and that the SG would be referred to as the Implementation Entity Steering Group (IESG). The group welcomed the stakeholder mapping, would send RB stakeholder contacts and asked for a template to record stakeholder meetings (Action: RB).

The group noted the development of Q and A as an input into the open stakeholder event. The Chair of the IESG would usually represent the IESG.

### **ODI response**

The group agreed to respond to the ODI proposal and invited some changes to the draft response (Action: RB).

### **Steering Group terms of reference**

The ToR would be amended to note that phase one and draft preparations would be subject to a quorum of seven of the CMA 9 (Action: PM).

AIB was not present at the meeting and they would be contacted (Action: PH/PM).

### **Open stakeholder event**

The SG agreed to hold an open event for all interested parties to share the CMA 9's progress and the principles that are being worked to, noted the desirability of involving key stakeholders to share their thinking and having the meeting chaired independently.

The event would be planned for early September with an invite to issue in week beginning 8th August (Action: PM). The SG asked for an update to be sent to stakeholders (Action: RB).

Consideration would also be given to a discovery day for the CMA9 (action: PM).

### **Stakeholder engagement**

A formal invite would go to HMT, FCA, PSR and the ICO to join the Steering group as observers. They have all been consulted informally (Action: PM). The Bank of England would be approached for an initial discussion (Action: JW).

The SG agreed the draft terms of reference for the Advisory Group and asked for a note on the options for supporting the AG and agreeing the representation from the AG to the Steering Group (Action: PM).

### **Interim Programme Director**

The SG agreed to recruit an interim Programme Director to support the IE (Action: JW). Any proposals should be checked for conflicts of interest.

### **CMA pack**

The group agreed the draft terms of reference for the Advisory Group (AG) subject to removing references to named third parties as potential members (and amendments to the entity diagram) and asked for the development of a draft papers on composition, funding, governance and project plan that would meet the requirements of the CMA remedy relating to the IE for discussion on 18<sup>th</sup> August. This pack could be used to inform discussions at the open meeting (Action: PM)

### **Technical workshop**

A technical group, made up of representatives of the CMA9, had met earlier for the second time to undertake draft scoping of the delivery of the remedies. They saw 3 main blocks of work: data, infrastructure and governance taking place under an overarching programme structure. There could be a work flow for determining the draft data frameworks, including defining scope and then data points, agreeing it with the CMA, reviewing the legal issues, developing use cases and involvement of stakeholders to shape the framework's development. The group suggested taking the reference data set and beginning to develop the data catalogue.

The SG noted the group's work and suggested that it should be written up and included in the CMA pack (Action: PM).

### **Attendees**

<b>Name</b>	<b>Organisation</b>	
Paul Horlock (Chair)	Nationwide	
Helen White	Danske	
Andy Hamilton	RBS	Dial-in
Graeme Donald	LBG	
Daniel Ehreich	Bol	
Esme Harwood	Barclays	
Steven Bisoffi	Nationwide	
Stephen Wright	RBS	
Robert White	Santander	
Walter McCahon	BBA	
Richard Rous	LBG	
John Blanchfield	HSBC	
James Whittle	Payments UK	

Phillip Mind	Payments UK	
Ros Beaumont	Payments UK	